



NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

ETHEL B. BRANCH
Attorney General

HEATHER CLAH
Deputy Attorney General

DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS

RFS/HK Review #: _____

Date & Time Received: _____

Date & Time of Response: _____

Entity Requesting FRF: _____

Title of Project: _____

Administrative Oversight: _____

Amount of Funding Requested: _____

Eligibility Determination:

- ☐ FRF eligible
☐ FRF ineligible
☐ Additional information requested

FRF Eligibility Category:

- | | |
|--|---|
| <input type="checkbox"/> (1) Public Health and Economic Impact | <input type="checkbox"/> (2) Premium Pay |
| <input type="checkbox"/> (3) Government Services/Lost Revenue | <input type="checkbox"/> (4) Water, Sewer, Broadband Infrastructure |

U.S. Department of Treasury Reporting Expenditure Category: _____

- ☐ Missing Form
- ☐ Supporting documentation missing
- ☐ Project will not be completed by 12/31/2026
- ☐ Ineligible purpose
- ☐ Submitter failed to timely submit CARES reports
- ☐ Additional information submitted is insufficient to make a proper determination
- ☐ Expenditure Plan incomplete
- ☐ Funds will not be obligated by 12/31/2024
- ☐ Incorrect Signatory
- ☐ Inconsistent with applicable NN or federal laws

[illegible]

Name of DOJ Reviewer: _____

Signature of DOJ Reviewer: Vincent Blumhert

If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. **Please email your resubmission to arpa@nndoj.org.** Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

An NNDNJ Initial Eligibility Determination is based on the documents provided, which NNDNJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDNJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

THE NAVAJO NATION
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN
FOR GOVERNANCE-CERTIFIED CHAPTERS

Part 1. Identification of parties.

Governance-Certified Chapter requesting FRF: Naschitti Community Governance (Naschitti Chapter) Date prepared: 11/17/22
 Chapter's mailing address: Drawer D, Sheepsprings, NM 87364 phone & email: 505-732-5400
Sheepsprings, NM 87364 website (if any): naschitti@navajochapters.org
 This Form prepared by: Carissa Wood phone/email: 505-732-5400
Chapter Manager cwood@nnchapters.org
CONTACT PERSON'S name and title CONTACT PERSON'S info

Title and type of Project: Rural Addressing

Chapter President: Rhonda Herbert phone & email: 505-870-4991 rherbert@naataanii.org
 Chapter Vice-President: Kee Y. Gee phone & email: 480-599-8755 kygee@naataanii.org
 Chapter Secretary: Orlinda Skyberg phone & email: 214-693-8804 orlin.r.skyberg@gmail.com
 Chapter Treasurer: Orlinda Skyberg phone & email: 214-693-8804 orlin.r.skyberg@gmail.com
 Chapter Manager or CSC: Carissa Wood phone & email: 505-732-5400 cwood@nnchapters.org
 DCD/Chapter ASO: Patricia Begay phone & email: 928-871-7515 pdbegay@nndcd.org

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): _____

☐ document attached

Amount of FRF requested: \$70,000.00 FRF funding period: 10/1/2022 - 9/30/2026

indicate Project starting and ending/deadline date

Part 2. Expenditure Plan details.

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

This project will consist of allocating funds in the amount of \$70,000.00 to purchase signage materials to implement the local community Rural Addressing System and to hire two individuals to install signage and home identifier tags for the Rural Addressing Systems. This system will be a service to the Naschitti community as a whole as it will provide addressing for all homes located within Naschitti boundaries to access the E911 systems and home location identifiers for first responders for emergency situations.

☐ document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

This project will benefit the Naschitti Community members by providing home address and street names. This system will be a service to the Naschitti community as a whole as it will provide official addressing for all homes located within Naschitti boundaries to access the E911 systems for first responders for emergency situations.

☐ document attached

(c) A prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the Program(s) or Project(s) by December 31, 2026:

APPENDIX A

Current: Complete assessments and identify homes/residents within the Naschitti community boundaries; January 2023 Complete data entry into the Rural Addressing website and verify information with NNAA; July 2023 Purchase signage materials and supplies for all streets and homes on listings ; July 2026 complete final close out of project.

☐ document attached

(d) Identify who will be responsible for implementing the Program or Project:

The Naschitti Community Governance will monitor and keep project on task with Division of Community Development providing oversight.

☐ document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

The Naschitti Community Governance (Naschitti Chapter) will be responsible for operations and maintenance of the Rural Addressing System in conjunction with Navajo Nation Rural Addressing.

☐ document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

6.1 Other Public Health Services^

Naschitti Community Governance (Naschitti Chapter) is respectfully requesting funding to purchase signage materials and supplies to implement our local community Rural Addressing System for access to the E911 system. Two (2) individuals will be hired to install signage and home identifier tags for Rural Addressing System.

☐ document attached

Part 3. Additional documents.

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

Exhibit B: Budget and Expenditure Plan

Naschitti Community Governance supporting resolution

☐ Chapter Resolution attached

Part 4. Affirmation by Funding Recipient.

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's
Preparer:

Cayssa Woolz
signature of Preparer/CONTACT PERSON

Approved by:

[Signature]
signature of Chapter President (or Vice-President)

Approved by:

Cayssa Woolz
signature of Chapter Manager or CSC

Approved by:

Patricia D. Begay
signature of DCD/Chapter ASO

Approved to submit
for Review:

[Signature]
signature of DCB Director

FY 2023

**THE NAVAJO NATION
PROGRAM BUDGET SUMMARY**

Page 1 of 3
BUDGET FORM 1

| | | | | | |
|---|--|---|--|--|--|
| PART I. Business Unit No.: <u>NEW</u> | | Program Title: <u>Naschitti Governance Chapter - Rural Addressing</u> | | Division/Branch: <u>DCD/Executive</u> | |
| Prepared By: <u>Carissa Wood, Manager</u> | | Phone No.: <u>505-732-5400</u> | | Email Address: <u>naschitti@navajochapters.org</u> | |

| PART II. FUNDING SOURCE(S) | Fiscal Year /Term | Amount | % of Total | PART III. BUDGET SUMMARY | Fund Type Code | (A) NNC Approved Original Budget | (B) Proposed Budget | (C) Difference or Total |
|----------------------------|-------------------|----------|------------|-----------------------------------|----------------|-------------------------------------|------------------------|----------------------------|
| NN Fiscal Recovery Funds | 10/1/22-9/30/26 | \$70,000 | 100% | 2001 Personnel Expenses | | | | |
| | | | | 3000 Travel Expenses | | | | |
| | | | | 3500 Meeting Expenses | | | | |
| | | | | 4000 Supplies | 6 | 0 | 45,880 | 45,880 |
| | | | | 5000 Lease and Rental | | | | |
| | | | | 5500 Communications and Utilities | | | | |
| | | | | 6000 Repairs and Maintenance | 6 | 0 | 20,400 | 20,400 |
| | | | | 6500 Contractual Services | 6 | 0 | 3,720 | 3,720 |
| | | | | 7000 Special Transactions | | | | |
| | | | | 8000 Public Assistance | | | | |
| | | | | 9000 Capital Outlay | | | | |
| | | | | 9500 Matching Funds | | | | |
| | | | | 9500 Indirect Cost | | | | |
| | | | | TOTAL | | \$0.00 | \$ 70,000.00 | \$ 70,000.00 |

| PART IV. POSITIONS AND VEHICLES | (D) | (E) |
|---------------------------------|-----|-----|
| Total # of Positions Budgeted: | 0 | 2 |
| Total # of Vehicles Budgeted: | 0 | 0 |

| | |
|---|--|
| PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE. | |
| SUBMITTED BY: <u>James Adakai, Deputy Director</u> <u>Program Manager's Printed Name</u> <div style="text-align: center; margin-top: 20px;"> <u>2-8-23</u> Program Manager's Signature and Date </div> | APPROVED BY: <u>Calvin Castillo, Executive Director</u> <u>Division Director / Branch Chief's Printed Name</u> <div style="text-align: center; margin-top: 20px;"> <u>2/8/2023</u> Division Director / Branch Chief's Signature and Date </div> |

FY2023

**THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIA**

**Page 2 of 3
BUDGET FORM 2**

PART I. PROGRAM INFORMATION:Business Unit No.: NEWProgram Name/Title: Naschitti Governance Chapter Rural Addressing**PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:****PART III. PROGRAM PERFORMANCE CRITERIA:**

| 1st QTR | | 2nd QTR | | 3rd QTR | | 4th QTR | |
|---------|--------|---------|--------|---------|--------|---------|--------|
| Goal | Actual | Goal | Actual | Goal | Actual | Goal | Actual |

1. Goal Statement:To purchase materials and Hire 2 individuals to install signage for rural addressing systemProgram Performance Measure/Objective:To purchase and install rural addressing signage for Naschitti Community

| | | | | | | | |
|--|--|--|--|---|--|--|--|
| | | | | 2 | | | |
|--|--|--|--|---|--|--|--|

2. Goal Statement:Program Performance Measure/Objective:

| | | | | | | | |
|--|--|--|--|--|--|--|--|
| | | | | | | | |
|--|--|--|--|--|--|--|--|

3. Goal Statement:Program Performance Measure/Objective:

| | | | | | | | |
|--|--|--|--|--|--|--|--|
| | | | | | | | |
|--|--|--|--|--|--|--|--|

4. Goal Statement:Program Performance Measure/Objective:

| | | | | | | | |
|--|--|--|--|--|--|--|--|
| | | | | | | | |
|--|--|--|--|--|--|--|--|

5. Goal Statement:Program Performance Measure/Objective:

| | | | | | | | |
|--|--|--|--|--|--|--|--|
| | | | | | | | |
|--|--|--|--|--|--|--|--|

PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

James Adakai, Deputy Director
Program Manager's Printed Name

 2-8-23
Program Manager's Signature and Date

Calvin Castillo, Executive Director
Division Director/Branch Chief's Printed Name

 2/8/2023
Division Director/Branch Chief's Signature and Date

FY 2023

**THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION**

**Page 3 of 3
BUDGET FORM 4**

| | | | |
|--|---|--|---|
| PART I. PROGRAM INFORMATION: | | | |
| Program Name/Title: <u>Naschitti Governance Chapter - Rural Addressing</u> | | Business Unit No.: <u>NEW</u> | |
| PART II. DETAILED BUDGET: | | | |
| (A) | (B) | (C) | (D) |
| Object Code (LOD 6) | Object Code Description and Justification (LOD 7) | Total by DETAILED Object Code (LOD 6) | Total by MAJOR Object Code (LOD 4) |
| 4410 | SUPPLIES Purchase signage materials and supplies for Rural Addressing Project | \$45,880.00 | \$70,000 |
| 6101 | PERSONNEL Hire two (2) individuals to install street signage and home identifier tags according to Rural Addressing Data | \$19,200.00 | |
| 6321 | GAS/MILEAGE | \$1,200.00 | |
| 6911 | UNIDENTIFIED EXPENSES | \$3,720.00 | |
| TOTAL | | \$ 70,000.00 | \$ 70,000.00 |

**THE NAVAJO NATION
PROJECT BUDGET SCHEDULE**

**Page 1 of 2
PROJECT FORM**

| | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--|---|-----------|---|---|----------|---|---|-----------|---|---|----------|---|---|----------|---|---|----------|---|---|----------|---|---|--|--|--|
| PART I. Business Unit No.: <u>NEW</u> Project Title: <u>Naschitti Governance Chapter - Rural Addressing</u> Project Description: <u>Purchase materials and hire 2 individuals to install rural addressing signage for the Naschitti Community</u> Check one box: <input checked="" type="checkbox"/> Original Budget <input type="checkbox"/> Budget Revision <input type="checkbox"/> Budget Reallocation <input type="checkbox"/> Budget Modification | | PART II. Project Information Project Type: <u>Rural Addressing</u> Planned Start Date: <u>10/1/2022</u> Planned End Date: <u>9/30/2026</u> Project Manager: <u>Carissa Wood</u> | | | | | | | | | | | | | | | | | | | | | | | | | |
| PART III. List Project Task separately, such as Plan, Design, Construct, Equip or Furnish. | PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc. | | | | | | | | | | | | | | | | | | | | | | | | Expected Completion Date if project exceeds 8 FY Qtrs. | | |
| | FY 2023 | | | | | | | | | | | | FY 2024 | | | | | | | | | | | | Date. | | |
| | 1st Qtr. | | | 2nd Qtr. | | | 3rd Qtr. | | | 4th Qtr. | | | 1st Qtr. | | | 2nd Qtr. | | | 3rd Qtr. | | | 4th Qtr. | | | | | |
| | O | N | D | J | F | M | A | M | J | Jul | A | S | O | N | D | J | F | M | A | M | J | Jul | A | S | Jul | | |
| 01/01/2023 - 07/01/2023 Complete Data Entry into the Rural Addressing Website and Verify Information with NAAA | | | | x | x | x | x | x | x | | | | | | | | | | | | | | | | | | |
| 07/01/23 - 09/01/2024 Purchase Signage Materials and Supplies for all Streets and Homes | | | | | | | | | | x | x | x | x | x | x | x | x | x | x | x | x | x | x | x | | | |
| 7/1/2026 Complete Final Close-Out of Projects | | | | | | | | | | | | | | | | | | | | | | | | | x | | |
| PART V. | \$ | | | \$ | | | \$ | | | \$ | | | \$ | | | \$ | | | \$ | | | \$ | | | PROJECT TOTAL | | |
| Expected Quarterly Expenditures | | | | 19,200.00 | | | | | | 50,800.00 | | | | | | | | | | | | | | | \$70,000.00 | | |

FOR OMB USE ONLY: Resolution No: _____ FMIS Set Up Date: _____ Company No: _____ OMB Analyst: _____

Naschitti Community Governance

Rural Addressing Project Budget

| Signage Material | Qty | Unit Price | Total Price |
|-------------------------------------|------------|-------------------|--------------------|
| Shield Sign Intersection Sign Combo | 30 | \$407.00 | \$12,210.00 |
| Cross Intersection | 40 | \$163.00 | \$6,520.00 |
| Structure Identification Sign | 450 | \$27.00 | \$12,150.00 |
| (w/Non-Flexible delineator post) | | | |
| Flexible Delineator Posts | 1,000 | \$15.00 | \$15,000.00 |

Labor Cost

| | |
|--|-------------|
| 2 Temp Laborers x \$10.00 per hour x 960 hours = | \$19,200.00 |
|--|-------------|

Supplies

| | | |
|---------------------|-------------------|------------|
| Gas/Mileage | 3750 miles x .32= | \$1,200.00 |
| Additional expenses | | \$3,720.00 |

| | |
|--------------------|--------------------|
| Total Cost: | \$70,000.00 |
|--------------------|--------------------|



NAS-23-12-006

RESOLUTION OF NASCHITTI COMMUNITY GOVERNANCE

NASCHITTI COMMUNITY GOVERNANCE APPROVES AND ACCEPTS THE SELECTION OF THE AMERICAN RESCUE PLAN ACT (ARPA) - NAVAJO NATION FISCAL RECOVERY FUND EXPENDITURE PLANS FOR THE RURAL ADDRESSING PROJECT IN THE AMOUNT OF \$70,000.00

WHEREAS:

1. Pursuant to N.N.C. Title 26, Chapter 1, Section 3(A), Section 1(B)(1) and Section 1(B)(2) under the Local Government Act, Naschitti Community Governance is a certified local governmental entity of the Navajo Nation and is vested with the authority to address local concerns and the authority to make decisions with responsibility and accountability; and
2. To support the efforts of the Navajo Nation to mitigate the effects of the COVID-19 Pandemic, the ARPA Fiscal Recovery Funds were allocated to develop the basic infrastructure to improve lives of people who have lived without water, electricity and “basic services to support their daily activities, health, and welfare”; and
3. The Navajo Nation Council approved CJN-29-22, in response to the COVID-19 Pandemic in the best interest of the people; “An Action Relating to the Naabiki’iyati’ Committee and Navajo Nation Council; Allocating \$1,070,298,867 of Navajo Nation Fiscal Recovery Funds; Approving the Navajo Nation Fiscal Recovery Fund Expenditure Plans for: Chapter Assistance; Public Safety Emergency Communications; E911; Rural Addressing Projects; Cyber Security; Public Health Projects; Economic Development Projects; Hardship Assistance; Water and Wastewater Projects; Broadband Projects; Home Electricity Connection and Electricity Capacity Projects; Housing Projects and Manufactured Housing Facilities; Bathroom Addition Projects; Construction Contingency Funding; and Reduced Administrative Funding; and
4. The Naschitti Community Governance accepts the ARPA-NNFRF allocation in the amount of \$70,000.00 for the Naschitti Community; and
5. The Naschitti Community Governance Administration will be the point of contact for all administrative matters.
6. Naschitti Community Governance (Chapter) affirms that the Chapter will only use awarded Fiscal Recovery Funds and implement this FRF Expenditure Plan in compliance with the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies.



NAS-23-12-006 – Cont'd

NOW, THEREFORE, BE IT RESOLVED THAT:

The Naschitti Community Governance hereby approves and accepts the ARPA – Navajo Nation Fiscal Recovery Fund Expenditure Plans for the selection the Rural Addressing Project in the amount of \$70,000.00.

CERTIFICATION

I, hereby certify that the foregoing Resolution was duly considered by Naschitti Community Governance Commission and moved for adoption by Hoskie Bryant and seconded by Michael Clani at a duly called meeting at Naschitti, (New Mexico) at which a quorum was present and that same was passed by a vote of -4- yeas and -0- nays on this 4th day of December 2022.

A handwritten signature in blue ink, appearing to read "RHONDA HERBERT", written over a horizontal line.

Rhonda Herbert, Commission President
Naschitti Community Governance

AMENDED CERTIFICATION

I, hereby certify that the foregoing Resolution was duly considered by Naschitti Community Governance Commission and moved for adoption by Alexis Wood and seconded by Tammy Yazzie at a duly called meeting at Naschitti, (New Mexico) at which a quorum was present and that same was passed by a vote of -3- yeas and -0- nays on this 19th day of February, 2023.

A handwritten signature in blue ink, appearing to read "RHONDA HERBERT", written over a horizontal line.

Rhonda Herbert, Commission President
Naschitti Community Governance